

**Model Institute of Technology**  
**Vacancy Announcement for Various Position**  
**Published Date: September 11, 2026**

***Deadline: September 14, 2026***

Model Institute of Technology (MIT), a leading institution in Kamaladi, Kathmandu, is committed to providing quality, innovative, and industry-oriented education that prepares students for successful professional careers. As an affiliate college of the International American University (IAU), USA, MIT offers undergraduate and graduate programs in management and technology.

MIT promotes academic excellence, professional development, innovation, and a supportive learning environment. The institution is seeking a motivated, organized, and competent professional to join its team in the following position:

**Position Details:**

**2. Position Title: Library and Learning Resources Officer**

Institution: Model Institute of Technology (MIT), Kamaladi, Kathmandu

Job Type: Full-time

Required Number: 1

**Preferred Discipline Areas of Specialization:**

To manage the library and learning resources effectively, ensuring accessible, organized, and quality academic resources that support teaching, learning, and research.

**Position Overview:**

To support effective **library operations at MIT** through management of academic resources, circulation, cataloging, digital resources, and user services.

The Library Officer will help maintain an organized, accessible, and student-centered learning environment for students, faculty, and staff.

**Click here for detailed Job Description: <https://bit.ly/46jjzeo>**

**Instructions for Applying:**

Interested and eligible candidates are requested to submit all the required documents, as specified below, in person at the MIT HR Department or via the **official email address [hr@mitnepal.edu.np](mailto:hr@mitnepal.edu.np), no later than 14 September.**

**Required Documents:**

- Cover Letter

- Completed Application Form-  
[https://docs.google.com/document/d/1-4QbLDv9HT2K3f7sS9\\_ztOB-tRjKPQYx/edit](https://docs.google.com/document/d/1-4QbLDv9HT2K3f7sS9_ztOB-tRjKPQYx/edit)
- Updated Curriculum Vitae (CV)
- Copy of Citizenship Certificate
- Copy of Latest Academic Degree/Certificate

**Selection Process:** Shortlisted candidates will be invited for an interview.

**Equal Opportunity Statement:**

Model Institute of Technology (MIT) is an equal-opportunity employer committed to creating a diverse, inclusive, and professional academic environment. We encourage applications from qualified candidates of all backgrounds, including women, minorities, and individuals with disabilities.

**For more details, please visit our website:**

<https://mitnepal.edu.np>

**Or contact us at: 01-5901394**

**Cell Number: 9715911088**

**Office Location:** Kamaladi, Kathmandu, Nepal

**Note:** Only shortlisted candidates will be contacted via email or phone. The organization reserves the right to reject any or all applications without providing a reason.